

c/o Lyn Bruce
South place
Hereford road
Weobley
HR4 8SW

14th March 2018

Dear Lyn & Lorraine,

Further to our meeting on Friday 9th March 2018 and subsequent emails, I write to confirm our agreement as follows:

Contractor Parking

- MF Freeman Ltd to pay the amount of [REDACTED]
- The Parish Council to allow use of the village hall carpark for site operatives and management personnel during the hours of 7:30am – 5pm Mon to Fri and Saturday mornings starting Tuesday 13th March 2018 until Thursday 13th September 2018.
- Image below identifies the section of carpark to be made available for site parking (approx. 30 vehicles)



- MFF to control litter and provide bins within parking area
- Fire escape doors to be kept clear at all times



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Ruardean Works • Varnister Road
Nr. Drybrook • Glos • GL17 9BH
Tel: 01594 542485
Fax: 01594 544492
Email: info@mffreeman.co.uk
Website: www.mffreeman.co.uk

- MFF supply and fit parking signage within car park
- Upon review, MFF can renew the agreement for another 6 months on same terms once current agreement expires

Village Hall Facilities

- MF Freeman Ltd to pay the amount of [REDACTED] for block booking of committee room from 12th March 2018 until 28th April 2018. This is on a basis of average use being 2 hours per day
- Use includes access to village hall toilets and kitchen area for refreshments
- Site operatives will not be allowed access to the toilets or kitchen area
- A space to be available to store a small amount of files and drawings throughout the booked period
- Efforts to accommodate any local bookings/events that clash with the booked period will be made, this includes the use of the kitchen area
- Upon review, the booking may be extended

We will be asking our contractors to show good courtesy to yourselves and local residents when using your carpark and facilities but if you do have any concerns, please contact myself or our Site Manager, Steve Watkins [REDACTED] and we will ensure any problems are dealt with swiftly.

We are currently looking into CCTV and internet options and will approach you on these items once we have all information back from relevant parties.

I would like to thank you for your co-operation

Yours Sincerely

[REDACTED]

Barry Coward
Homes Construction Senior Manager

VAT Reg. No. 535 5462 40 Company Registration No. 2180612



CERT No 1168



Directors: Mervyn Freeman

Jennifer Freeman

Luke Freeman