

## MEMORANDUM

To : PROW  
: [prow@herefordshire.gov.uk](mailto:prow@herefordshire.gov.uk)

From : Planning Services, Plough Lane Offices – H26

Tel : 01432 260000 My Ref : 233231

Date : 03/11/2023

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APPLICATION NO & SITE ADDRESS:	Planning Consultation - 233231 - Staunton Cottage, Staunton On Arrow, Leominster, Herefordshire HR6 9LE
APPLICATION TYPE:	Full Householder
DESCRIPTION:	Proposed annexe, ancillary to Staunton Cottage.
GRID REFERENCE:	OS 336863, 261119
APPLICANT:	Mrs R Hepworth Simms
WEBSITE:	<a href="http://www.herefordshire.gov.uk/searchplanningapplications">www.herefordshire.gov.uk/searchplanningapplications</a>

***Please note: Due the high caseloads currently being held by officers we are currently allocating new applications to officers on a capacity basis. This application is currently in a holding pile awaiting the allocation of an officer. Please respond as usual either through Civica App using case officer code AWA 'Awaiting Allocation', or if your responses are usually emailed then send your responses to [planning\\_enquiries@herefordshire.gov.uk](mailto:planning_enquiries@herefordshire.gov.uk)***

The planning application described above has been received by Herefordshire Council. The application plans and supporting documents can be viewed, normally within 24 hours, by entering the application number using the link above.

If you have any comments to make please let me have them by **24/11/2023**. If you do not respond by this date it will be assumed that you have no comments to make.

Any comments or queries should be directed to the Case Officer, **Awaiting Allocation** [planning\\_enquiries@herefordshire.gov.uk](mailto:planning_enquiries@herefordshire.gov.uk).

No objection

NAME: J Addis

JOB TITLE: PROW Dvpt Officer

COMPANY: HC

DATE RETURNED: 6 November 2023

Yours faithfully

## **TECHNICAL SUPPORT OFFICER**

All personal data held is processed in accordance with data protection law. For further information please see our website [https://www.herefordshire.gov.uk/info/200142/planning\\_services/62/apply\\_for\\_planning\\_permission/3](https://www.herefordshire.gov.uk/info/200142/planning_services/62/apply_for_planning_permission/3)